

May 15, 2011

To: All UUSS Members and Friends

From: Jeff Gold, Architect and UUSS Master Plan Consultant  
Tina Chiginsky, President, UUSS Board of Trustees  
UUMPF, Oversight Group

**RE: We Need Your Thoughts – Needs Assessment Questionnaire**

A critical step in completing the planning phase for our UUSS Master Plan is getting input on priorities from our members and friends. Please fill out and return the attached UUSS Needs Assessment Questionnaire.

The questionnaire asks that you give a priority ranking with a scale of 1-5 for each item and question. This intention is to use the lowest number (“1”) for those items that EITHER have low priority in your view or should be reserved for a longer term view (realized in the 30-50 year time frame) if at all. The highest number (“5”) are for those items that have highest priority and should be completed in the near future (we are using the 3-10 year time frame for highest priority). The numbers between 1-5 can be used to show your range of priorities. If you feel you don’t have sufficient information or are not comfortable with the question, please leave the question blank.

The questionnaire can be completed and returned as an email attachment to [Assessment@uuss.org](mailto:Assessment@uuss.org). You may also print it out and return a hard copy by mail (UUSS, 2425 Sierra Blvd, Sacramento, CA 95825) or bring it to the office if you prefer. The **DUE DATE is July 10!**

A summary of our planning process is attached, for your information.

Any questions or concerns can be emailed to [mpsurveyquestions@uuss.org](mailto:mpsurveyquestions@uuss.org). Those without access to email may phone Barbara Gardner at 916 487-3060.

We look forward to sharing the results with you as soon as they are compiled.