

**Unitarian Universalist Society of Sacramento  
Board of Trustees Meeting  
January 22, 2009**

**MINUTES**

**Call to Order & Welcome Guests.** Margaret Wilcox called the meeting to order at 7:35 PM.

Board members present: Margaret Wilcox, Linda Klein, Lisa Malkin, Judy Morrison, John Abbott, Carrie Cornwell, Fred Schlaepfer, Barbara Hopkins, and Denis Edgren.

Staff present: David McMorris, Rev. Doug Kraft, and Rev. Roger Jones

Guests: Francesca Karkoski, Barbara Gardner, Candy McMorris, Kelly Fitzgerald-Holland

**Guest comments:** Francesca explained that she was attending this meeting as part of the Coming of Age process.

Candy McMorris reported that the Endowment Trust has \$6300 available for expenditure for the 2009-10 year. The Endowment Trust will be soliciting applications through May and making decisions on what to fund in June.

**Consent agenda:** The December Board meeting minutes and minor changes to the Employee Handbook were approved unanimously.

**ORGANIZATIONAL/RELATIONSHIP MATTERS:**

**Vision into Action update and draft criteria the campus development task force.** Barbara Gardner updated the board on the eleven criteria that the Vision into Action (VIA) campus development task force is recommending for major capital expenses and any project on the UUSS campus, including its entry project. Judy moved and Barbara seconded approval of the 11 criteria (attached) that VIA recommends for use in evaluating all major capital expenses and any project or enhancement to the UUSS campus. Motion passed unanimously.

**Strategy for the use of bequests: matching funds to priorities.** Margaret reviewed the board's December discussion on prioritizing the use of the bequests. Denis met with the Finance Committee since the last board meeting, and he presented a possible distribution of bequests based on comments from the Finance Committee, the board, and his own thoughts. Margaret also reported on the Congregational Conversation about the use of bequests. Denis will further refine his possible distribution recommendation based on the board discussion and distribute prior to the next Executive Committee meeting.

**Sunday lunches.** David reported that we are averaging 30 lunches per Sunday, which is about half of the number last year. This is due to the change in service and RE times. Napoli has adjusted its service to match, but David reported that Napoli is unhappy with the small number of meals for which they receive \$6 each. Napoli will continue through the end of the church year, and the church is about breaking even at \$7 (the extra \$1 covers the free lunches for guests). Carrie moved and Barbara seconded that we continue to have Napoli serve lunch for this church year. Motion passed unanimously.

**Peacemaking Statement of Conscience.** Barbara moved and Judy seconded that UUSS nominate this statement for consideration at the 2009 General Assembly. Motion passed with one abstention (John).

**Building the Vision -- a board-appointed task force.** Margaret reported that this task force is making progress to develop a revised long-range plan for UUSS. The task force expects to present something at the next board meeting.

**Membership Growth & Support task force update.** Linda and Roger reported that the task force is exploring meeting with a consultant to further develop the task force's plan. Denis moved and Linda seconded that the board authorize the task force to spend up to \$500 from the "Professional/Misc. Fees" line item of the budget for fees and expenses of a consultant to explore the work of a part time membership coordinator.

**Save-A-Crab Fundraiser.** Barbara updated the board on progress on the Save A Crab fundraiser. It is unclear whether we will achieve our goal, which Margaret clarified is \$3,000. A discussion ensued on the celebration planned for February 1.

**Stewardship 2010.** The Executive Committee is soliciting ideas of who could chair the 2010-11 Stewardship drive.

**Program Council report.** Fred reported that the Program Council discussed the budget making process and is soliciting information needed for the 2009-10 budget. Also, Celine Walker made a request and the Program Council approved \$1,000 of Ch'maj funds for a dance event at CSUS that would be open to UUSS members and their guests for which there would be a small donation requested from each attendee that would then be donated to the UUSS general fund.

**Website task force update.** John Abbott reported that a website policy document should be ready to be on the agenda next month.

#### **MINISTERIAL MATTERS:**

**Roger** reported that he and Judy are throwing a party this week. Many new members some of whom are making generous pledges. Only six folks signed up for this Saturday's new member orientation, so Roger canceled it. Next orientation will be in March.

**Doug** reported that the Solstice service in December attracted about 50 folks. The

Christmas Eve service was well received. January is as usual a month of high attendance. Doug is a Good Offices clergy for the district this year. Stewardship drive needs a few more stewards. Finally, Roger's contract needs to be renewed, if he is to continue for another year, so an evaluation needs to take place.

**OPERATIONAL MATTERS:**

**Treasurer's report and budget priorities.** YTD income is 101% of budget and YTD expenses are 99% of budget. Also, YTD plate income is 130% of budget and YTD pledge income is 103% of budget. December building use was 107% of budget.

Lisa also solicited the board input on budget priorities. Fair compensation for staff and ministers, a balanced budget, and Program Council requests were the top three priorities identified.

**Business Administrator's report.** Membership is at 414, a growth of 36 members since September 1. \$874 is the average pledge for the 2008-09 year for these new members. Thanks to Scott Taggart 22 sermons have been uploaded to the UUSS website. PCD will be hosting a marketing campaign at UUSS on Feb. 21.

**Recap - parking lot - dates to remember:** Next board meeting is Feb. 26th.

Meeting adjourned at 10:01.

Respectfully submitted, Carrie Cornwell, Secretary, UUSS Board of Trustees

## **UUSS Campus Development Criteria**

*Based on the feedback collected at the Searching for the Future workshop and the November and December 2008 Congregational Conversations, these criteria will be used to evaluate projects and select alternatives for campus improvement and enhancement.*

- ✓ Preserve the scenic, aesthetic (magical), historic and environmental quality
- ✓ Provide a welcoming and navigable environment
- ✓ Protect the potential for additional meeting and/or worship space
- ✓ Protect the potential for compatible infill housing (senior, low-income, co-housing)
- ✓ Allow for organic growth as needs and opportunities evolve
- ✓ Use green and energy efficient materials and methods
- ✓ Include maintenance needs and costs
- ✓ Use the society's financial resources wisely and include project specific fundraising
- ✓ Be physically accessible
- ✓ Take into account UUSS events and private rentals
- ✓ Comply with all applicable building codes and regulations