

Unitarian Universalist Society of Sacramento
Draft Minutes – Board of Trustees
June 14, 2007

The meeting was called to order at 7:00 p.m.

Board members present: John Abbott, Judy Chiginsky, Virginia Dunstan, Denis Edgren, Steve Hoverman, Judith Morrison, David Paul, Tina Stidman, and Kate Throop

Board members absent: John McMillan, Terry Preston, Celine Walker

Staff members present: David McMorris, Doug Kraft (Connie Grant was in Boston with the Coming of Agers)

Guests present: Julie Snider

I. Agenda Review: Additions to the agenda: Minister for Education Search Committee update and a Brief Report by Judy Chiginsky under Organizational/Relationship Matters.

II. Consent Agenda: Motion to accept the consent agenda, Judith Morrison, seconded, Tina Stidman, passed unanimously.

III. Ministerial Matters: Doug Kraft reported that his Letter of Agreement has been completed with no substantial changes. Kate, Denis and Doug met to review the summary of the evaluations completed by board members. He felt they reflected his strengths and areas where he feels he can improve. The setting of priorities by the board at the retreat will help him to focus on specific areas.

Doug's plans for next fall include scheduling a time that people can come and meet with the two ministers in a conversation similar to the current Congregational Conversations. He would also like to schedule a monthly evening, open to everyone, for meditation, chants and exploration of spirituality, rather than the classes that have taken place this year.

In the areas of the Society's master plan, Doug said there is a need for a capital campaign in view of the continued difficulty in meeting our budget needs. At General Assembly he and Denis plan to talk to Wayne Clark, a financial consultant, about the possibility of working with us on our financial planning. A wish list should be developed by next fall with non-recurring items that are presently covered in our yearly budget.

Doug also reported that Rev. Catherine Linesch, UUSS affiliated Community Minister, will be the back-up minister for UUSS during June and some of July. She will be interim minister in Auburn in the coming year.

IV. Organizational/Relationship Matters:

Judy Chiginsky, Youth Trustee, reported on the activities of the Sr. High Youth Group. An example of one of their discussions was about the Virginia Tech shootings and what they might have done. They also have outings and other activities on Sunday morning that are less serious!

Correspondence: 1) Kate Throop reported that she has sent a request to the Endowment Trust for \$5,000 to help hire a financial consultant. The consultant will help us plan the steps we need to take to meet our budgetary and capital improvement needs. 2) Kate has written a

letter to Pacific Central District advising them that we have not budgeted the \$9,000 needed for full payment to them. If additional funds become available during the year, PCD will be a priority and we will make payment before June 15th, 08. 3) There are still 41 members/friends who have not completed a pledge card or completed their pledge for 07. Individualized letters will be sent to these individuals. Some have automatic withdrawals that are continuing from this year. The pledge card states that it will be effective until the member cancels or changes it, however, they will receive a letter to thank them and suggest raising their pledge.

Program Council Liaison: Steve Hoverman reported that there has been no Program Council meeting this month—it is scheduled for next week. Doug went to the Steering Committee and they have set a meeting for the third Tuesday of the month. Until July 1st Bob Oyafuso, Nancy Lust and Aggie Vawter will lead the committee.

Policy Discussion-email voting: Kate asked for a volunteer to draft a “voting by email” policy for the UUSS board, using the UUA policy as a resource. John Abbott volunteered to write the draft.

Minister for Education Search Committee: The committee met for the first time on June 12, and will meet again July 16th.

Operational Matters: David McMorris reported that 1) one of the regular renters, BAPS, has renewed their contract, but at a lesser rate because they will use one less room. 2) An evaporative cooler was installed in the 2441 duplex. 3) A teak bench has been purchased as a memorial for Julie Kuhn. It will be set up on the grassy area near the south side of the Fahs Room after the appropriate plaque has been attached. 4) The two employees that we cover for health care have been recertified for coverage. 5) the fraudulent phone charge issue has been resolved with UUSS being charged a lower payment than originally requested.

Treasurer’s Report: Denis Edgren reported that the pledge income for this year has been outstanding (101%). Total yearly income is 102% of the budgeted income. Plate income is 91% above the projected. Repair of the sewer line this summer will impact the 07-08 budget. The Committee will work on coming up with guidelines as to what triggers an expenditure of capital outlay funds and the process for spending it. There are \$15,000 undesignated funds remaining at the end of the year and \$20,000 surplus. These funds will be put into reserve or for capital outlay.

The question was asked whether we received thank you letters from the community organizations receiving plate donations. Doug often gets these letters and posts them on the kiosk—in the future he will make copies and circulate to the Board.

Since this was the last board meeting for the fiscal year, board members were asked to state what they remember most about the year.

Meeting adjourned at 8:30 p.m.
Respectfully submitted,

Virginia Dunstan, Secretary