

**Unitarian Universalist Society of Sacramento  
Board of Trustees Meeting**

**June 23, 2011**

**Minutes**

- **Call to Order & Welcome new Board Members and Guests.** Tina Chiginsky called the meeting to order at 7:08 pm. Centering conducted by; Linda K

Board members present: Tina Chiginsky, Carrie Cornwell; Linda Klein; John Abbot; Meg Burnett; Cathy Whitney. New members: Eric Ross; JoLane Blaylock;

Staff Present: Rev Doug Kraft

- **Consent Agenda:** The May 26 minutes were approved as corrected.

Motion to approve consent agenda: Meg; 2<sup>nd</sup>, Tina C  
Approved unanimously.

- **Building the Future: Update on Long Range Plan**

-UUSS property, buildings and grounds: (Linda Klein) Outline of improvements to the Main entrance to the Main hall, non-structural, cosmetic updating to create a fresh, more welcoming entrance and member greeting area, with costs estimated less than \$1500.00 (Carrie) UUMP encouraging all members to complete survey; Jeff Gold will plan to proceed based on survey priorities tabulated on July 10. Motion to approve \$7000.00 of endowment fund to begin, Carrie; 2<sup>nd</sup>, Tina

- Ministry to children and families: 70-80 members and children attended on Family Camp Norga on June 17 and 18.
- Connections to new and existing members: UUSS Connection Central is actively engaging many members; and will enjoy the enhanced entry work.

- **Feedback on Congregational Meeting:** Process and outcomes were very positive; especially important was clear communication to congregation, including letters from Tina, as well as other usual avenues. Members largely very enthusiastic, and increases in pledges need to balance the budget without staff cuts or furloughs were clearly supported.

- **Treasurer's Report:**

--Consideration of request for \$400.00 for software purchase to track the auction. Motion by John A to approve; 2<sup>nd</sup>, Linda K. Motion passed

--Accompanist salary adjustment proposed, increase of \$66.00, to a new total of \$10, 800.. Motion by Meg B; 2<sup>nd</sup>, Linda K. Motion passed

- **Minister's report :** Doug will be participating on the UUS Collegiality Committee. Introduction to Doug's leadership Overview at UUSS document—see Doug's email BOT to review document and discuss at July BOT meeting.

- **Administrator's Report:** (Doug K) Resignation accepted of David McMorris

for health reasons. Roger will facilitate hiring of an interim Administrator for 6 to 9 months. Position and job description may be posted to website and Unigram.

--Duplex tenant situation is slowly improving according to Linda Clear, who facilitated communication between property manager and tenants. Eric Stetson will lock up campus buildings in evenings and Elaine will remain on leave, with no replacement.

- **Program Council:** (Meg B) PC new members and leadership. Thank you's to Judy Lane for her wonderful service. Bill Storms will take over chair. Will use Drop Box and Doodle for new communication tools. New Board liaison will be JoLane Blaylock in addition to Meg Burnett. Retreat scheduled with new PC members in August.
- **Stewardship:** New team to be recruited for year-round stewardship plan. Several BOT members will make calls to leadership members, and report back at July 28 meeting. The new Stewardship team will meet for the first time in August.
- **Welcome to new board members:** (Carrie) Review document, Duties of Members at Large, discussed and amended to exclude "non-voting" from liaison duties to committees.

Executive Session: Bonuses to staff approved for a total of \$400.00.

- **Action Items:** Next meeting July 28, 2011 at 7:00 pm, Opening by Linda K. Exec Committee on July 13 at 6:00.

Meeting Adjourned at 9:20pm.

Respectfully submitted, Meg Burnett, Secretary, UUSS Board of Trustees.