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Doug's Responsibilities (Roughly)

This list was compiled brainstorming style (and later slightly reorganized) by Lindas Klein and Clear and Ministers Doug and Roger. There are probably some important omissions and some details that could be grouped together. But it should give a broad sweep of current responsibilities.

Worship

- Lead Worship
- Writing sermons
- Mentor Worship Leaders
- Worship Leader Training and Retreats
- Religious Services Committee
- Supervise Accompanist
- Supervise Music Director

Congregational Health

- Shepherding the congregation as a whole
- Sensing what's needed and what's going on.
- Dinners for new members 3 times per year.
- Problem solving
- High and low level troubleshooting
- Dealing with problem personalities.
- Saturday meditation
- Write newsletter

Leadership Development

- Spiritual Grounding for Leaders Program -- 3 evenings a month, one Saturday every other month
- Consult with Nominating Committee.
- Mentoring and recruiting leaders

Long Range

- UUMPFs
- Oversight Committee
- Meeting/consulting with leaders
- Meeting with architects, etc.
- Planning

Pastoral Care

- Individual counseling
- Lay Ministry
- Ministry Circles Facilitator Meetings and Mentoring
- Consultation
- Friends in Deed

Ceremonies

- Member's wedding and child dedications – two or three per year.
- Funerals as needed, approximately 6 per year
- Transition services, child dedications, etc.

Religious Education

- Sunday school visits to classes
- Family Camp
- Consultation and support

Supervision and/or collaboration

- Family Minister
- Connections Facilitator
- Business Administrator
- Senior Staff Meetings
- Ministerial Staff Meetings
- All staff Meetings
- Student Intern
- Getting new staff up to speed
- Music Director and Accompanist

Congregational support -- showing up

- Theater One
- Art Receptions
- Community Garden projects
- Grasshopper events
- Fun and Confabulation
- Community Conversations
- New Membership Orientation
- New Member dinners/socials
- Etc.

Governance

- Board Meetings
- Program Council Meetings
- Executive Committee
- Steering Committee (of Program Council)
- Board Retreats
- Program Council Retreats
- Governance related initiatives and tasks forces

Institutional Support

- Consulting on Stewardship, shaping of model and when problems arise.
- Projects as they arise, such as: 10 year Anniversary Book
- Personnel Committee input and consulting.
- Emails
- Emails
- Emails

Denominational

- PCD Good Offices -- work with other ministers and congregations around problems

- Executive Committee of PCD UUMA
- General Assembly Good Offices work and other work
- PCD UU Minister's Institutes and chapter meetings
- District Assembly
- Pulpit exchanges
- Participate in Minister Institutes both District and National

Social Justice

- Voice for progressive religion in larger community,
- Staff Support to Social Responsibility.
- Rallies, press conferences
- Vigils

Professional Development

- Study
- Spiritual Practice and counseling/direction
- Continuing education/consultation